

Town of Greenevers, North Carolina



FY 2020 – 2021 BUDGET
May 11, 2020

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BUDGET MESSAGE

May 11, 2020

The Honorable Mayor Clifton Williams,
Members of the Greenevers Board of Commissioners,
Town of Greenevers, North Carolina

Dear Mayor and Members of the Board of Commissioners:

Pursuant to Section 159-11 of the North Carolina General Statutes, I am pleased to present the proposed budget for the fiscal year (FY) beginning July 1, 2020 and ending June 30, 2021 for your review and consideration. This proposed budget provides for the continuation of existing Town services. Those town services include the following: General Government, Public Safety, Transportation, Culture & Recreation, Enterprise Operations and the maintenance thereof, Capital Improvements, and all other things related to the municipal functions according to policies established by the Greenevers Board of Commissioners. This budget reflects \$258,000 in General Fund expenditures which is a decrease of 25.2% from the current fiscal year's budget (original) and \$278,500 in Enterprise Fund expenditures, an 8.3% decrease over the current fiscal year's budget (original). (For a more complete explanation of the revenues and expenditures of the General Fund and the Enterprise Fund please see page 8 for the General Fund and page 12 for the Enterprise Fund.)

Highlights from this budget includes:

- Overview of the current economic environment: looming recession
- Conservative budget that seeks to maintain current service levels, while addressing some infrastructure needs.
- No changes in the current ad valorem tax rate.

Also, General Statute 159-12 (b) requires the Town's governing body to hold a public hearing on the budget prior to adoption. This public hearing has been scheduled for Monday, June 8, 2020 at 6:00 PM in the Conference Room of the Town Hall and will be properly advertised in the *Duplin Times*. A copy of the proposed budget document will be available for public inspection at the Town Hall during normal business hours prior to the public hearing.

Respectively submitted,

Emma C. Brinson
Town Administrator/Clerk

**TOWN OF GREENEVERS, NORTH CAROLINA
BUDGET ORDINANCE
FY 2020 – 2021**

BE IT ORDAINED by the Board of Commissioners of the Town of Greenevers, North Carolina, meeting this 15th day of June, 2020, that the following be the budget for FY 2020 – 2021:

Section I. Appropriations: The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2020, and ending June 30, 2021:

	<u>General Fund</u>
General Government (Administration & Governing Body)	\$ 83,475
Public Safety (Police & Fire)	\$ 40,500
Transportation (Streets)	\$ 26,025
Culture & Recreation (Parks & Rec, Community Center, etc.)	\$ 108,000
Transfers to Other Funds (Enterprise Fund)	<u>\$ 0</u>
Total General Fund Appropriations:	<u>\$ 258,000</u>

	<u>Enterprise Fund</u>
Operations & Maintenance	\$ 278,500
Non-operating Expenses (Debt Service)	<u>\$ 0</u>
Total Enterprise Fund Appropriations:	<u>\$ 278,500</u>

Section II. Estimated Revenues: It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2020, and ending June 30, 2021:

	<u>General Fund</u>
Ad Valorem Taxes (Property, Motor Vehicle, Interest, etc.)	\$ 53,450
Intergovernmental (Local Option, Beer & Wine, etc.)	\$ 177,250
Restricted Intergovernmental (Powell Bill)	\$ 17,450
Other Revenues	\$ 9,850
Fund Balance	<u>\$ 0</u>
Total General Fund Revenues:	<u>\$ 258,000</u>

	<u>Enterprise Fund</u>
Operating Revenues	\$ 277,250
Transfers from Other Funds	\$ 0
Non-Operating Revenues	\$ 1,250
Fund Balance	<u>\$ 0</u>
Total Enterprise Fund Revenues:	<u>\$ 278,500</u>

Section III. The tax rate will be 30 (thirty) cents on each one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2020, for the purpose of raising

revenue listed as “Ad Valorem Taxes” as set forth in the foregoing estimates of revenue and in order to finance the foregoing appropriations. Such rate is based on an estimated total valuation of property of \$15,569,009 at an estimated rate of collection rate of 81%.

Section IV. Special Authorization - Budget Officer

The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.

Section V.

The Town Administrator/Clerk is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (2) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (3) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (4) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (5) Construction or repair work where formal bids are not required by law; and (6) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds. Other appropriate Town officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

Adopted this 15th day of June, 2020.

The Honorable Clifton Williams, Mayor

ATTEST:

Emma C. Brinson, Town Administrator/Clerk

**TOWN OF GREENEVERS, NORTH CAROLINA
SCHEDULE OF RATES
FY 2020 - 2021**

GENERAL FUND

Copies	\$0.15 per copy
Fax	\$1.00
Notary	\$3.00/\$5.00 (motor vehicle title) per notary act
Zoning Permit	\$25.00
Community Center Rental	\$300.00 (Deposit: \$100, Rental Fee \$200)

ENTERPRISE FUND

Deposits

In Town	\$150 (Water \$100, Sewer \$50), All Customers
Out of Town	\$100, All Customers

A deposit of \$300 will be required for the following customers: do not supply a valid social security number, fail credit check, or waive a credit check.

Water Rates

In Town – Residential (7/1/20 – 12/31/20)

USER FEE	\$17.75
RATE PER THOUSAND	\$ 6.00

In Town – Residential (1/1/21 – 6/30/21)

USER FEE	\$20.00
RATE PER THOUSAND	\$ 6.00

Out of Town – Residential (7/1/20 – 12/31/20)

USER FEE	\$20.00
RATE PER THOUSAND	\$ 6.00

Out of Town – Residential (1/1/21 – 6/30/21)

USER FEE	\$22.25
RATE PER THOUSAND	\$ 6.00

In Town – Commercial (7/1/20 – 12/31/20)

USER FEE	\$17.50
RATE PER THOUSAND	\$ 6.00

In Town – Commercial (1/1/21 – 6/30/21)

USER FEE	\$19.75
RATE PER THOUSAND	\$ 6.00

Out of Town – Commercial (7/1/20 – 12/31/20)

USER FEE	\$17.50
RATE PER THOUSAND	\$ 6.00

Out of Town – Commercial (1/1/21 – 6/30/21)

USER FEE	\$19.75
RATE PER THOUSAND	\$ 6.00

Sewer Rates

Residential & Commercial Customers w/ water service (7/1/20 – 12/31/20)

USER FEE	\$17.75
RATE PER THOUSAND	\$ 8.00

Residential & Commercial Customers w/ water service (1/1/21 – 6/30/21)

USER FEE	\$20.00
RATE PER THOUSAND	\$ 8.00

Flat Rate Sewer (Customers w/ no water service) (7/1/20 – 06/30/21)

USER FEE	\$40.00
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Penalties and Fines

Late Fee	\$10.00	Reconnect Fee	\$40.00
Return Check	\$25.00	Tampering with Meter	\$250.00

Service Installation Fees

Water Meters

5/8" X 3/4"	\$1,250
Meter 1" or larger	At cost plus 20%

Sewer Installation

Landowner is completely responsible for the installation of this service. Approval must be sought from the Town. The sewer tap (tying in) fee of \$300 is included in this price. Estimate: \$10,500

**TOWN OF GREENEVERS, NORTH CAROLINA
CAPITAL IMPROVEMENTS RECOMMENDATIONS LIST**

<u>TIME FRAME</u>	<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>ESTIMATED COSTS</u>
FY 20-21	Enterprise Operations	Repair of Fire Hydrants	\$15,000
FY 20-21	Enterprise Operations	Repair Large Garage	
FY 20-21	Enterprise Operations	Repair Small Garage	
FY 20-21	Enterprise Operations	Repair Public Works Yard (Gravel)	
	Enterprise Operations	GIS/GPS Mapping of Infrastructure (Phase 1) (wells, distribution system, valves, services, etc.)	\$10,000
	Culture & Recreation	Purchase Charity Campus	\$75,000
	Culture & Recreation	Remodel of Charity Campus	
	Enterprise Operations	Extension of Water Line on Hargrove to Pasture Branch	\$176,770

Enterprise Operations	Updated Generators for Well No. 1 & No. 2	\$200,000
Enterprise Operations	Extension of Water Line on Pasture Branch to Duplin County Water Connection	\$529,360
Enterprise Operations	Radio read water meters for entire water system	\$479,500
Transportation	Resurfacing of Carr Town Road	\$43,500 to \$130,000
Transportation	Mapping of the stormwater infrastructure of the Town of Greenevers (Project Cost, \$11,857.56)	EDA Grant & \$2,371.51 (Town's share)
Transportation	Ditching for Town Owned Roads	
Enterprise Operations	Future Growth & Needs Study for Greenevers Water	
Culture & Recreation	Community Center Improvement (stackable chairs, tables, signs, etc.)	\$5,000
Culture & Recreation	Park Mini Improvement (signs, playground equipment, stripping, etc.)	\$5,000
Transportation	Resurfacing Clinic Circle Drive	\$76,125 to \$233,625

Transportation	Resurfacing of Cedar Lane	\$21,750 to \$66,750
Transportation	Resurfacing of Town Hall Lane	-
Enterprise Operations	Lawn Mower	\$8,000
Enterprise Operations	Shelter for Tractor/Backhoe	
Administration	Remodel of Old Fire Station (council chamber/meeting room, media center, wellness center)	\$187,000
Administration	Connect Old Fire Station to Generator	\$3,500
Enterprise Operations	Lift/Dump Trailer	\$7,000
Enterprise Operations	Backhoe & Trailer for Public Utilities	\$25,000
Enterprise Operations	Truck for Public Utilities	\$25,000
Enterprise Operations & Administration	Town Hall Office Equipment Upgrade	

Culture & Recreation	AC/Heating Units (Community Center, 2)	\$3,000
Administration	AC/Heating Units (Town Hall, 1)	\$1,500
Enterprise Operations	Additional Water Tower	\$500,000
Enterprise Operations	Well No. 1 Cleaning	\$17,500
Enterprise Operations	Well No. 2 Cleaning	\$17,500