

# Town of Greenevers, North Carolina



FY 2021 – 2022 BUDGET  
May 3, 2021

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## BUDGET MESSAGE

May 3, 2021

The Honorable Mayor Diane Brown  
Members of the Greenevers Board of Commissioners,  
Town of Greenevers, North Carolina

Dear Mayor and Members of the Board of Commissioners:

Pursuant to Section 159-11 of the North Carolina General Statutes, I am pleased to present the proposed budget for the fiscal year (FY) beginning July 1, 2021 and ending June 30, 2022 for your review and consideration. This proposed budget provides for the continuation of existing Town services. Those town services include the following: General Government, Public Safety, Transportation, Culture & Recreation, Enterprise Operations and the maintenance thereof, Capital Improvements, and all other things related to the municipal functions according to policies established by the Greenevers Board of Commissioners. This budget reflects \$271,210 in General Fund expenditures which is an increase of 5.12% from the current fiscal year's budget (original) and \$345,670 in Enterprise Fund expenditures, an 24.12% increase over the current fiscal year's budget (original). (For a more complete explanation of the revenues and expenditures of the General Fund and the Enterprise Fund please see page 4 for the General Fund and page 8 for the Enterprise Fund.)

Highlights from this budget includes:

- Maintaining current service levels.
- Continuing with an ad valorem tax rate of \$0.30 per \$100 valuation.
- Addressing the viability of the Water and Sewer Fund.
- Funding capital projects at a reasonable level to adequately maintain Town facilities.
- Providing employees with 2% COLA raise (last pay rate change 2018).

Also, General Statute 159-12 (b) requires the Town's governing body to hold a public hearing on the budget prior to adoption. This public hearing has been scheduled for Monday, June 14, 2021 at 7:00 PM in the Conference Room of the Town Hall and will be properly advertised in the *Duplin Times*. A copy of the proposed budget document will be available for public inspection at the Town Hall during normal business hours prior to the public hearing.

Respectively submitted,

Emma C. Brinson  
Town Administrator/Clerk

**TOWN OF GREENEVERS, NORTH CAROLINA  
BUDGET ORDINANCE  
FY 2021 – 2022**

**BE IT ORDAINED** by the Board of Commissioners of the Town of Greenevers, North Carolina, meeting this 14th day of June, 2021, that the following be the budget for FY 2021 – 2022:

**Section I. Appropriations:** The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

	<u>General Fund</u>
General Government (Administration & Governing Body)	\$ 164,930
Public Safety (Police & Fire)	\$ 43,000
Transportation (Streets)	\$ 22,800
Culture & Recreation (Parks & Rec, Community Center, etc.)	\$ 40,480
Transfers to Other Funds (Enterprise Fund)	<u>\$ 0</u>
<b>Total General Fund Appropriations:</b>	<b><u>\$ 271,210</u></b>

	<u>Enterprise Fund</u>
Operations & Maintenance	\$ 345,670
Non-operating Expenses (Debt Service)	<u>\$ 0</u>
<b>Total Enterprise Fund Appropriations:</b>	<b><u>\$ 345,670</u></b>

**Section II. Estimated Revenues:** It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2021, and ending June 30, 2022:

	<u>General Fund</u>
Ad Valorem Taxes (Property, Motor Vehicle, Interest, etc.)	\$ 69,210
Intergovernmental (Local Option, Beer & Wine, etc.)	\$ 181,780
Restricted Intergovernmental (Powell Bill)	\$ 16,785
Other Revenues	\$ 3,435
Fund Balance	<u>\$ 0</u>
<b>Total General Fund Revenues:</b>	<b><u>\$ 271,210</u></b>

	<u>Enterprise Fund</u>
Operating Revenues	\$ 343,870
Transfers from Other Funds	\$ 0
Non-Operating Revenues	\$ 1,800
Fund Balance	<u>\$ 0</u>
<b>Total Enterprise Fund Revenues:</b>	<b><u>\$ 345,670</u></b>

**Section III.** The tax rate will be 30 (thirty) cents on each one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2021, for the purpose of raising

revenue listed as “Ad Valorem Taxes” as set forth in the foregoing estimates of revenue and in order to finance the foregoing appropriations. Such rate is based on an estimated total valuation of property of 18,758,313 at an estimated rate of collection rate of 91%.

**Section IV. Special Authorization - Budget Officer**

The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.

**Section V.**

The Town Administrator/Clerk is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (2) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (3) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (4) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (5) Construction or repair work where formal bids are not required by law; and (6) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds. Other appropriate Town officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

Adopted this 14th day of June, 2021.

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The Honorable Diane Brown, Mayor

ATTEST:

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Emma C. Brinson, Town Administrator/Clerk

# **APPENDIX – GENERAL INFORMATION & FINANCIAL REPORTS**

**TOWN OF GREENEVERS, NORTH CAROLINA  
SCHEDULE OF RATES  
FY 2021 - 2022**

GENERAL FUND

Copies	\$0.15 per copy
Fax	\$1.00
Notary	\$3.00/\$5.00 (motor vehicle title) per notary act
Zoning Permit	\$25.00
Community Center Rental	\$300.00 (Deposit: \$100, Rental Fee \$200)

ENTERPRISE FUND

**Deposits**

In Town	\$150 (Water \$100, Sewer \$50), All Customers
Out of Town	\$100, All Customers

A deposit of \$300 will be required for the following customers: do not supply a valid social security number, fail credit check, or waive a credit check.

**Water Rates**

In Town – Residential (7/1/21 – 8/31/21)

USER FEE	\$17.75
RATE PER THOUSAND	\$ 6.00

In Town – Residential (9/1/21 – 6/30/22)

USER FEE	\$ 9.70
RATE PER THOUSAND	\$ 3.83

Out of Town – Residential (7/1/21 – 8/31/21)

USER FEE	\$20.00
RATE PER THOUSAND	\$ 6.00

Out of Town – Residential (9/1/21 – 6/30/22)

USER FEE	\$19.40
RATE PER THOUSAND	\$ 7.66

In Town – Commercial (7/1/21 – 8/31/21)

USER FEE	\$17.50
RATE PER THOUSAND	\$ 6.00

In Town – Commercial (9/1/21 – 6/30/22)

USER FEE	\$ 9.00
RATE PER THOUSAND	\$ 3.88

Out of Town – Commercial (7/1/21 – 8/31/21)

USER FEE	\$17.50
RATE PER THOUSAND	\$ 6.00

Out of Town – Commercial (9/1/21 – 6/30/22)

USER FEE	\$ 9.00
RATE PER THOUSAND	\$ 7.66

**Sewer Rates**

Residential & Commercial Customers w/ water service (7/1/20 – 8/31/21)

USER FEE	\$17.75
RATE PER THOUSAND	\$ 8.00

Residential & Commercial Customers w/ water service (9/1/21 – 6/30/22)

USER FEE	\$24.82
RATE PER THOUSAND	\$18.13

Flat Rate Sewer (Customers w/ no water service) (7/1/20 – 06/30/21)

USER FEE	\$40.00
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**Penalties and Fines**

Late Fee	\$10.00	Reconnect Fee	\$40.00
Return Check	\$25.00	Tampering with Meter	\$250.00



**Service Installation Fees**

*Water Meters*

5/8" X 3/4"	\$1,250
Meter 1" or larger	At cost plus 20%

*Sewer Installation*

Landowner is completely responsible for the installation of this service. Approval must be sought from the Town. The sewer tap (tying in) fee of \$300 is included in this price. Estimate: \$10,500

**TOWN OF GREENEVERS, NORTH CAROLINA  
CAPITAL IMPROVEMENTS RECOMMENDATIONS LIST**

<u>TIME FRAME</u>	<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>ESTIMATED COSTS</u>
FY 21-22 FY 22-23	Enterprise Operations	Repair of Fire Hydrants	Enterprise Operating Revenues	\$15,000
FY 21-22	Administration	Remodel of Old Fire Station (Phase 1)	General Unrestricted Revenues; Fund Balance	\$25,000
FY 21-22	Enterprise Operations	Repair Public Works Yard (Gravel)	Enterprise Operating Revenues	\$3,000
FY 21-22	Enterprise Operations & Administration	Town Hall Office Equipment Upgrade	General Unrestricted Revenues & Enterprise Operating Revenues	\$5,125
FY 20-21 FY 21-22	Transportation	Resurfacing Clinic Circle Drive, Cedar Lane, & Carr Town Road	USDA Grant (\$393K), USDA Loan (\$197K), General Unrestricted, Fund Balance (\$50K), & General Restricted, Fund Balance (\$75K)	\$715,000
FY 21-22	Enterprise Operations	Future Growth & Needs Study for Greenevers Water	Enterprise Operating Revenues	\$5,000
FY 21-22	Culture & Recreation	Community Center Sign	General Unrestricted Revenues	\$1,500

<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Extension of Water Line on Hargrove to Pasture Branch</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$176,770</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Updated Generators for Well No. 1 &amp; No. 2</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$200,000</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Extension of Water Line on Pasture Branch to Duplin County Water Connection</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$529,360</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Radio read water meters for entire water system</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$479,500</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Purchase Sewer Pump (Main Collection Plant Spare)</b>	<b>Enterprise Operating Revenues</b>	<b>\$25,000</b>
<b>FY 22-23 FY 23-24 FY 24-25</b>	<b>Enterprise Operations</b>	<b>Purchase Grinder Pumps (5)</b>	<b>Enterprise Operating Revenues</b>	<b>\$12,500</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>GIS/GPS Mapping of Infrastructure (Phase 1) (wells, distribution system, valves, services, etc.)</b>	<b>Enterprise Operating Revenues</b>	<b>\$10,000</b>
<b>FY 22-23</b>	<b>Administration</b>	<b>Connect Old Fire Station to Generator</b>	<b>General Unrestricted Revenues</b>	<b>\$3,500</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Truck for Public Utilities</b>	<b>Enterprise Operating Revenues</b>	<b>\$25,000</b>
<b>FY 22-23</b>	<b>Enterprise Operations</b>	<b>Shelter for Tractor/Backhoe</b>	<b>Enterprise Operating Revenues</b>	<b>\$5,000</b>

<b>FY 23-24</b>	<b>Enterprise Operations Culture &amp; Rec</b>	<b>Lawn Mower</b>	<b>Enterprise Operating Revenues &amp; General Unrestricted Revenues</b>	<b>\$8,000</b>
<b>FY 23-24</b>	<b>Enterprise Operations</b>	<b>Backhoe &amp; Trailer for Public Utilities</b>	<b>Enterprise Operating Revenues</b>	<b>\$25,000</b>
<b>FY 23-24</b>	<b>Enterprise Operations</b>	<b>Lift/Dump Trailer</b>	<b>Enterprise Operating Revenues</b>	<b>\$7,000</b>
<b>FY 24-25</b>	<b>Culture &amp; Recreation</b>	<b>Community Center Improvement (stackable chairs, tables, signs, etc.)</b>	<b>General Unrestricted Revenues</b>	<b>\$5,000</b>
<b>FY 24-25</b>	<b>Culture &amp; Recreation</b>	<b>AC/Heating Units (Community Center, 2)</b>	<b>General Unrestricted Revenues</b>	<b>\$3,000</b>
<b>FY 24-25</b>	<b>Administration</b>	<b>AC/Heating Units (Town Hall, 1)</b>	<b>General Unrestricted Revenues</b>	<b>\$1,500</b>
<b>FY 25-26</b>	<b>Culture &amp; Recreation</b>	<b>Park Mini Improvement (signs, playground equipment, stripping, etc.)</b>	<b>General Unrestricted Revenues</b>	<b>\$5,000</b>
<b>Over 10+ year outlook</b>	<b>Transportation</b>	<b>Stormwater Improvements</b>	<b>Will seek grant &amp; loan assistance</b>	<b>Unknown</b>
<b>Over 10+ year outlook</b>	<b>Transportation</b>	<b>Resurfacing of Town Hall Lane</b>	<b>General Restricted Revenues</b>	<b>\$10,000</b>
<b>Over 10+ year outlook</b>	<b>Enterprise Operations</b>	<b>Well No. 1 Cleaning</b>	<b>Enterprise Operating Revenues</b>	<b>\$17,500</b>

<b>Over 10+ year outlook</b>	<b>Enterprise Operations</b>	<b>Well No. 2 Cleaning</b>	<b>Enterprise Operating Revenues</b>	<b>\$17,500</b>
<b>Over 10+ year outlook</b>	<b>Enterprise Operations</b>	<b>Additional Water Tower</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$500,000</b>
<b>Over 10+ year outlook</b>	<b>Culture &amp; Recreation</b>	<b>Purchase of Buildings on Charity Campus</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$75,000</b>
<b>Over 10+ year outlook</b>	<b>Culture &amp; Recreation</b>	<b>Remodel of Buildings on Charity Campus</b>	<b>Will seek grant &amp; loan assistance</b>	<b>\$300,000</b>

**TOWN OF GREENEVERS  
GENERAL FUND P & L BUDGET PERFORMANCE  
APRIL 2021**

	<b>Apr 21</b>	<b>Jul '20 - Apr 21</b>	<b>Annual Budget</b>
<b>Income</b>			
1040000 · AD VALOREM TAXES	6,473.10	69,774.44	57,865.00
1040500 · UNRESTRICTED INTERGOVERNMENTAL	16,149.55	171,755.23	177,250.00
1040600 · RESTRICTED INTERGOVERNMENTAL	0.00	17,318.20	17,320.00
1040700 · PERMITS AND FEES	0.00	50.00	100.00
1040800 · SALES AND SERVICES	0.00	0.00	0.00
1040900 · INVESTMENT EARNINGS	17.28	381.19	620.00
1041000 · COMMITTEE EARNINGS	0.00	400.00	400.00
1045000 · MISCELLANEOUS REVENUE	17.15	259.70	400.00
1049000 · OTHER FINANCING SOURCES	0.00	0.00	0.00
1049999 · FUND BALANCE APPROPRIATED	0.00	0.00	64,475.00
<b>Total Income</b>	<b>22,657.08</b>	<b>259,938.76</b>	<b>318,430.00</b>
<b>Expense</b>			
1051000 · GENERAL GOVERNMENT			
1051100 · ADMINISTRATION	6,494.24	61,714.78	74,125.00
1051200 · GOVERNING BODY	608.49	6,488.52	9,350.00
<b>Total 1051000 · GENERAL GOVERNMENT</b>	<b>7,102.73</b>	<b>68,203.30</b>	<b>83,475.00</b>
1052000 · PUBLIC SAFETY			
1052100 · POLICE	1,822.00	22,080.00	27,500.00
1052200 · FIRE	436.80	10,341.63	13,000.00
<b>Total 1052000 · PUBLIC SAFETY</b>	<b>2,258.80</b>	<b>32,421.63</b>	<b>40,500.00</b>
1053000 · TRANSPORTATION			
1053100 · STREETS	405.84	9,256.89	12,815.00
<b>Total 1053000 · TRANSPORTATION</b>	<b>405.84</b>	<b>9,256.89</b>	<b>12,815.00</b>
1055000 · CULTURE AND RECREATION			
1055100 · PARKS AND RECREATION	411.85	4,012.52	12,550.00
1055200 · COMMUNITY CENTER	759.10	8,528.66	17,360.00
1055300 · OTHER CONTRIBUTIONS	0.00	0.00	0.00
1055400 · COMMITTEE EXPENDITURES	315.00	396.61	400.00
1055500 · CHARITY CAMPUS	0.00	0.00	0.00
<b>Total 1055000 · CULTURE AND RECREATION</b>	<b>1,485.95</b>	<b>12,937.79</b>	<b>30,310.00</b>
1059000 · OTHER FINANCING USES	0.00	0.00	151,330.00
<b>Total Expense</b>	<b>11,253.32</b>	<b>122,819.61</b>	<b>318,430.00</b>
<b>Net Income</b>	<b>11,403.76</b>	<b>137,119.15</b>	<b>0.00</b>

**TOWN OF GREENEVERS  
 ENTERPRISE FUND P & L BUDGET PERFORMANCE  
 APRIL 2021**

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>Annual Budget</u>
<b>Income</b>			
<b>3040800 · OPERATING REVENUES</b>	28,765.64	257,454.39	291,550.00
<b>3040900 · NONOPERATING REVENUES</b>	20.64	1,832.64	2,040.00
<b>3049000 · OTHER FINANCING</b>	0.00	0.00	26,330.00
<b>Total Income</b>	<u>28,786.28</u>	<u>259,287.03</u>	<u>319,920.00</u>
<b>Expense</b>			
<b>3051000 · OPERATING EXPENSES</b>			
<b>3051100 · OPERATIONS</b>	30,346.91	259,486.87	319,920.00
<b>Total 3051000 · OPERATING EXPENSES</b>	<u>30,346.91</u>	<u>259,486.87</u>	<u>319,920.00</u>
<b>Total Expense</b>	<u>30,346.91</u>	<u>259,486.87</u>	<u>319,920.00</u>
<b>Net Income</b>	<u><u>-1,560.63</u></u>	<u><u>-199.84</u></u>	<u><u>0.00</u></u>